

Name: _____

Date: _____

**HOUSTON INDEPENDENT SCHOOL DISTRICT
OFFICE OF SPECIAL EDUCATION SERVICES**

ARD/IEP Notice to Access of Medicaid Reimbursement

Name: _____	ID: _____	DOB: _____	Date Sent: _____
Disability (ies): _____	Grade: _____	School: _____	Field Office: _____

The Houston ISD must give you an annual written notice (information received in writing) that it will access your or your child's public benefits or insurance. First, the Houston ISD is required to (a) seek your one-time consent to exchange information with and to submit bills to Medicaid for reimbursement, and (b) inform you of why the consent is requested. After it obtains this one-time consent, the Houston ISD will not be required to obtain any further parental consent in the future before it accesses your or your child's public benefits or insurance regardless of whether there is any change in the type, amount, or cost of services to be billed to the public benefits or insurance program (e.g. Medicaid). The Houston ISD must provide the notice in understandable language, and translated into your native language or other mode of communication, unless it is not feasible to do so. The following constitutes prior written notice.

Description of the action(s) the Houston ISD proposes to take: The Houston ISD proposes to access your or your child's eligible public benefits or insurance (e.g. Medicaid) to assist the district in providing the highest quality of services to the children served by Houston ISD.

Explanation of why the Houston ISD is proposing to take the action(s): The money collected from Medicaid will be used to expand and enhance medical and related services for children served by Houston ISD.

Description of each evaluation procedure, assessment, record, or report the Houston ISD used as a basis for the proposal: Records or information about the health services and related services that are provided to you or your child will be used to determine reimbursement amounts. Individual health plans, doctors' orders, medical reports, Medicaid eligibility reports, and the individualized education program (IEP) report are among the documents that the district may use to determine reimbursement eligibility.

Description of other options considered by the ARD/IEP committee and the reasons why those options were rejected: The Houston ISD always considers the available resources to provide services specified in the IEP at no cost to you regardless of whether you consent to Houston ISD billing Medicaid for reimbursement; however, reimbursement from Medicaid for the health and related services that you or your child receives at school will greatly expand and enhance medical and related services for you or your child.

Description of other factors that are relevant to the Houston ISD's proposal: It is important to understand that your or your child's Medicaid eligible health care services outside of the school setting will not be limited or decreased if the Houston ISD bills Medicaid for school related services. Medicaid has no lifetime maximum amount of services to children which are eligible for reimbursement. If the service your child receives is not eligible for reimbursement, Medicaid will not be billed.

Sources for the parents to contact to obtain assistance in understanding the provisions of Part B of the Individuals with Disabilities Education Act (IDEA):

Houston Independent School District

Office of Special Education Services
4400 West 18th Street
Houston, Texas 77092
Phone No.: (713) 556-7025
Fax No.: (713) 556-7589

Region IV – Education Service Center

7145 West Tidwell
Houston, Texas 77092-2096
Phone No.: (713) 462-7708
Fax No.: (713) 744-6514

Education Service Center Contact

Ginger Gates, Director
(713)744-6586
ginger.gates@esc4.net